

# Countyline Landfill Remediation Project

## Stage 1

### Bid Scoring Sheet

**Instructions:**

1. Each reviewer will complete a scoring sheet for each proposal submitted.
2. Give the application a score of 0-5 points in each of the areas listed. Give  
0-1 points if you answer the question "no,"  
2-3 points if you answer the question "somewhat,"  
4-5 points if you answer "yes."
3. Complete the scoring guidance chart at the bottom of page 1 and calculate the total score.
4. Provide comments regarding strengths, weaknesses and recommendations on Page 2 (reverse)
5. Proposal was required to include the following:
  - Statement of Qualifications including:
    - summary of the experience of the applicant in the subject area,
    - examples of similar projects that demonstrate experience in this subject area and in the region or Ohio
    - experience and qualifications of the Project Director and senior staff to be assigned to this project
    - a list of existing client references
    - Availability of staff and a list of those assigned to this project,
    - Statement of project team's qualifications to complete the project
  - Itemized cost listing for each line item in the "Scope of Work" to include both man-hours and equipment hours.
  - Detailed explanation of the methodology for completion of each of the tasks listed (from 1-15) within the expected timeframe.

<b>Title of Proposal:</b>		
<b>Bidder Name:</b>		
<b>Reviewer Name:</b>		
<b>Review Date:</b>	<b>Max Score</b>	<b>Reviewer Score</b>
<b>Statement of Qualifications</b>		
The applicant lists examples of similar projects that demonstrate experience in this subject area and in Ohio,	5	
Provides a list of existing client references	5	
Provides a list of staff assigned to the project	5	
<b>Total</b>	<b>15</b>	
<b>Experience of the Bidder/Team</b>		
The project director and senior staff demonstrate the experience and qualifications needed for this project.	5	
The company demonstrates experience in implementing similar projects	5	
The project team has adequate availability to implement the project	5	
The company exhibits a commitment and aptitude for completing project tasks	5	
<b>Total</b>	<b>20</b>	
<b>Budget</b>		
Bidder gives itemized cost listing for each line item in the "Scope of Work"	5	
Budget includes both man-hours and equipment hours.	5	
Competitiveness of proposed budget	5	
The budget justification is sufficient	5	
The proposal is cost-effective	5	
<b>Total</b>	<b>25</b>	
<b>Project Methodology</b>		
Proposal includes timeline that meets or exceeds the requirements	5	
Overall approach and methodology for addressing each item in the work plan	5	
All items from 1-15 are clearly described and adequately addressed.	5	
<b>Total</b>	<b>15</b>	

**SCORING GUIDANCE**

Category	Max Score	Reviewer Score	Weight	Total Score
Statement of Qualifications	15		x1	
Experience of the Bidder/Team	20		x1	
Budget	25		x1	
Project Methodology	15		x 2	
			<b>Total</b>	

General Comments: \_\_\_\_\_

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Strengths: \_\_\_\_\_

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Weaknesses: \_\_\_\_\_

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Recommendations/Revisions (if any): \_\_\_\_\_

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